

8-7-2017

Tiger Daily: August 7, 2017

Fort Hays State University

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Recommended Citation

Fort Hays State University, "Tiger Daily: August 7, 2017" (2017). *Tiger Daily Archive*. 362.
https://scholars.fhsu.edu/tiger_daily_archive/362

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From: Tiger Daily
Sent: Monday, August 07, 2017 10:38 AM
To: Tiger Daily
Subject: Tiger Daily [August 7, 2017]



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ANNOUNCEMENTS

Security Awareness Training is Coming!

What is it?

Security awareness training is an ongoing effort to educate the FHSU community about policies, procedures, and best practices relating to information security. It will teach you how to create a good password, how to spot phishing scams, how to handle sensitive information, and more!

Who has to do it?

Faculty, staff, adjuncts, and student employees will do formal training. Students and other people with access to FHSU computing resources will receive informal training.

How does it work?

Current employees (faculty, staff, adjunct faculty, student employees, graduate assistants): We've purchased software called Securing the Human to train all employees and keep track of who has completed their training. You will receive an email from securityawareness@fhsu.edu when your account is activated. You will login with your TigerNetID username and password, and you'll see a list of training modules. You will click on the module you wish to complete, watch a video, and answer some questions to test your understanding. You must complete all mandatory modules before the deadline. Detailed instructions will be included with the initial training email.

Everyone else: We will conduct informal training via occasional emails, social media posts, and presentations. Details will be announced later.

How long will it take?

There are approximately 45 minutes of mandatory content spread out over 15 modules. You can do all of the modules in one sitting, or you can do each module individually at different times. The choice is yours.

When is it due?

Faculty, staff, and adjuncts must complete training by **October 31**. Student employees will begin training on **November 1** and continue until the **December 15**.

What if I don't complete training?

Your TigerNetID will be suspended until you make plans to complete training.

Why are we doing this?

Each member of the FHSU community plays a large part in keeping our systems and data secure. There has been a nation-wide increase in cyber-attacks aimed at higher ed institutions, and security experts expect the number of attacks to continue increasing. The majority of attacks rely on tricking humans into letting the attackers in. The best way to defend against these attacks is to educate all of our faculty, staff, and students.

Also, it is required by [FHSU policy](#) and the Kansas Information Technology Executive Council.

If you have any questions regarding the upcoming Security Awareness Training, please contact Jessica States (jlstates@fhsu.edu).

FHSU Phone Conversion

Beginning Friday, July 28, 2017: 4-Digit Dialing functionality will be affected during the conversion. 4-Digit Dialing will only work if **BOTH** the caller **AND** the receiver are on the same system (either the legacy FHSU system or the new Nex-Tech system). Until the conversion is completed throughout campus, it is highly recommended that **when making calls or transferring calls, dial 9-628-XXXX** (4-digit extension) **if you are on the old system OR dial 628-XXXX** (4-digit extension) **if you are on the new Nex-Tech system**.

Conversion Progress: View buildings/areas on campus that are [coming soon, in progress, or completed](#).

A notice will be sent to campus when the conversion has been completed.

Your Department Conversion Date: Your department will be contacted by Telecommunication Services regarding your conversion date.

Speed Dial Setup Request Form: Use this [form](#) to submit Speed Dials (if desired) **before** your phone is converted. In order to allow the technicians to complete the Campus Phone System conversion as quickly as possible, **you will not be notified** when your Speed Dials are set up. They will be programmed into the system as soon as possible. After your Speed Dials have been set up, they will automatically display on your phone's screen following an overnight system update.

8/4/17: A new [Getting to Know Your Polycom VVX 500/600](#) PDF has been added to the website.

For more information about the conversion, including user guides and video tutorials, please visit:

<http://www.fhsu.edu/telecom/>

Presentations by University Archivist Candidates

Please join us for presentations by two candidates for Forsyth Library's *Librarian & University Archivist* position. The candidates will explain how they would approach the preservation, processing, and access of four scrapbooks kept by George F. Sternberg, and how they would promote this collection to both the campus and larger community. These presentations will be held in the South Study area of the library:

- **Candidate 1: 11:15 – 11:45, Tuesday, Aug. 8**
- **Candidate 2: 11:15 – 11:45, Wednesday, Aug. 9**

For more information, please contact search committee co-chairs MaryAlice Wade at mawade2@fhsu.edu or Brian Gribben at b_gribben@fhsu.edu

ARTSTOR Now Available from Forsyth Library

Forsyth Library is excited to announce that [Artstor](#) has been added to the library's portfolio of electronic resources offered to the FHSU user community.

What is Artstor? It is a comprehensive image resource for educational and scholarly use with more than 2 million high resolution images from the world's leading museums, photo archives, scholars, and artists. But don't think the benefit of Artstor is limited to the fine arts. These images support teaching and research in everything from Anthropology, Archaeology, and Architecture, to Literature, Religion, Theatre, World History, and more!

Artstor provides robust [user support](#) through live-training sessions, video tutorials, FAQs, and many teaching resources like [Curriculum Guides](#) and [LibGuides](#). These resources can help you and your students make the most of the resource in the classroom and in your research/scholarship. You can also request customized instruction sessions from Forsyth Library.

Artstor is brought to you through the efforts of Forsyth Library, the Department of Art & Design, and through funding from the Strategic Budget Plan Initiative. For more information contact [Jennifer Sauer](#), Scholar Services/E-Resources Librarian, (785)628-5262.

Residential Life Move-In Day 2017 Volunteers

It is that time of year again! Move-in day is just around the corner. We are looking for faculty and staff volunteers who are willing to welcome our new FHSU Tigers to campus!

On **August 16, from 8am to noon**, the students who are involved in a learning community, Honors College, Tiger Village (Themed Housing) or living in the Dane G. Hansen Scholarship Hall will be moving in. The remaining students will be moving in on **August 17, from 8am to noon**.

If you are available to volunteer with one of these move-in days, please RSVP by completing this form: <https://goo.gl/forms/2VG05uJBKTR4jM7F3>. Volunteer job duties may consist of putting on Tiger license plates, handing out water, directing traffic, helping students move-in, etc. You will be notified of your job duties once you check in at the volunteer table. Thank you!

If you have any additional questions please contact Janna Wilkinson (jlwilkinson@fhsu.edu or x4495).

FHSU Faculty/Staff 2017-18 Parking Permits

SAVE THE DATE! MONDAY, JULY 24, 2017.

The 2017-18 [parking permits](#) will be available beginning Monday, July 24th. You can save time by reserving your permit on-line, which is accessed through your [TigerTracks](#) account.

You will find the link for purchasing permits under the 'Online Services' tab in your TigerTracks account. Once there, the process is fairly simple and straight-forward—be sure to click **PAY NOW** in your cart to finish the process to reserve your permit. You will not be charged! Permits have been granted to Faculty/Staff again this year but you must finish the process to the end.

Here are the steps to purchase your parking permit

How to Purchase your Parking Permit Online

Step 1: Log into Tiger Tracks

Step 2: Go to Online Services

Step 3: Scroll down to Parking Permits

Step 4: Click on purchase a parking permit

Step 5: Click on Manage Account and login

-Make sure the Information is correct

-Click on vehicles at the top of the screen and verify information

- Click add if your vehicle is not in the system
- Step 6: Click on Permits and select Get Permits
- Step 7: Select what type of Permit you need and click the agreement box
- Step 8: Check which vehicle you want that permit for,
 - if you have multiple vehicles select those, and then click next
- Step 9: Click where you would like it mailed or if you will pick it up at University Police
- Step 10: Select payment option and click Pay Now
- Step 11: Congratulations You're Done!!

ALL faculty and staff are required to register their vehicles on-line each school year, in order to receive their permit, regardless if the vehicle had been registered the prior year. If any faculty or staff members have any unpaid citations, they will need to come to the University Police Department located in the Center of Public Safety, Custer Hall 112, to settle their outstanding balance prior to applying for a parking permit. The parking management system will not allow anyone to purchase a new permit while still having any unpaid citations.

You are encouraged to read the [Parking Brochure](#) for a full list of parking violations, fines, and restrictions of a motor vehicle on Fort Hays State University campus. Deadline to reserve and hang your permit is **August 28**.

Thank you for your cooperation, and have a great year!

ZONE 1 AND 2 PERMITS FOR **STUDENTS** WILL BE AVAILABLE FOR SALE THE **1ST OF AUGUST**.

If you need assistance, contact FHSU Police Department 785-628-5304

-Ashley Moore, University Police

FHSU Sealed Bid Auction

Fort Hays State University is holding a sealed bid auction to dispose of a variety of surplus items.

Details are available at: <http://www.fhsu.edu/physicalplant/Auction-Information/>

*Bids must be received in the Physical Plant office, Brooks Building 109, by **10:00 a.m. on Wednesday, August 9, 2017**.*

For more information contact [Cheryl Schmeidler](#), Physical Plant & Facilities Planning Offices, (785) 628-4410.

Purchasing Imprinted Products Friendly Reminder

As organizations prepare for the start of the new school year and for fund raising events, please remember that all designs for imprinted items and T-shirts need to be approved prior to manufacture and need to be manufactured by a licensed FHSU vendor. This includes items using the tiger logo, the name of the university or any of its constituents, and anything referential to FHSU.

Please submit imprinted designs for approval to mridgway@fhsu.edu.

The list of current licensed FHSU vendors is posted at the top of the page at www.fhsu.edu/urm/licensing.

Should you have questions, please call Mary Ridgway, 785-628-4521

Take Me Out to the Ballgame – Royals and the Rockies

The alumni association is pleased to offer our FHSU alumni and friends two baseball experiences. For details on each event and to register, click on the appropriate link below.

For the Rockies fans, join us for the first ever "FHSU Tiger Day at the Rockies – **August 20**. Pregame ballpark buffet begins at 11a.m., followed by the game at 1:10 p.m.

To register go to: <http://www.goforthaysstate.com/s/947/redesign/index.aspx?sid=947&gid=1&pgid=4552&cid=7316&ecid=7316&crd=0&calpgid=13&calcid=664>.

ALUMNI HOSTS

Virgil '81 & Diane (Pfeifer) Scott '88, '90, 720-475-1085, dmscott@comcast.net

Deadline: August 8, 2017

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For the Royals fans, join us for the 3rd annual "FHSU Tiger Night Out at the Royals – Wednesday, **August 30**. Game begins at 7:15 p.m.

<http://www.goforthaysstate.com/s/947/redesign/index.aspx?sid=947&gid=1&pgid=4530&cid=7283&ecid=7283&crd=0&calpgid=13&calcid=664>

ALUMNI HOSTS

Pam (Schlaefli) '90 & Steve Pearson, pamschlaefli@gmail.com
Kansas City Area Chapter President

Deadline: August 15, 2017

For information about other upcoming events go to: www.goforthaysstate.com. Questions? Call the alumni association at 785-628-4430.

Victor E Garden Work Evening - Food & Garden Club

The Food & Garden Club is meeting every Monday and Thursday evenings at 5pm in the Victor E Garden (located next to the Robbins Center) during the summer, unless it is raining/storming.

These work evenings are open to everyone, not just club members! Evenings will typically consist of 60-90 minutes of light garden work (weeding, mulching, cleaning/organizing storage spaces, etc). When available, at the end of the evening volunteers can harvest some produce to take home with them.

Contact Payton at pbzweifel@mail.fhsu.edu with any questions.

EVENTS

Fall Professional Development Day

Tuesday, August 15, 8:00am to 4:30pm

Memorial Union

Welcome back!

As you prepare for your fall semester, please plan on attending the 3rd annual Fall Professional Development Day. There are a variety of great professional development sessions.

Registration for sessions are now open. As you scroll through the event offerings, you will notice that there are 3 available time slots. Offering 5 to 6 concurrent sessions per time slot. Please only select one session per time slot.

Now, get out there and register!

To register for sessions go to: http://tigerlearn.fhsu.edu/events/category/professional-development/fall-professional-development-day/list/?tribe_paged=1&tribe_event_display=list

Also, don't forget to register for lunch at <http://tigerlearn.fhsu.edu/event/professional-development-day-lunch/>

We look forward to seeing you at the Fall Professional Development Day.

The department of Teaching, Innovation and Learning Technologies (TILT)

To submit an article for Tiger Daily, please create a **new** message and email it to tigerdaily@fhsu.edu before **10:00 a.m.** Items received after 10:00 a.m. will run the next business day. Submissions will be accepted only from FHSU faculty, staff, and student organizations. **Submissions must include** a headline, body text, and contact information only. **Attachments, graphics and images will not be published (including signature line graphics)**, but links to web pages may be included. Submitter is responsible for quality of content, which will be copied/pasted directly. **Replies to this message will not be responded to. Please send any inquiries regarding a Tiger Daily article directly to the submitter.** Only one Tiger Daily message will be sent per day.